Advisory Card for Meeting No. 1 with a learner

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| 1. Service data |  |  |
| Counsellor’s name and surname |  |  |
| Participant’s name and surname |  |  |
| Date and time |  |  |
| Form |  |  |

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| 1. Task for meeting No. 1 |
| * During the first meeting, the learner completes four questionnaires with the advisor’s help.   + Questionnaire of the learner's current life situation   + Questionnaire of the learner's educational background   + Questionnaire of the learner's educational needs and expectations   + Questionnaire of the professional past |

**Learner’s signature Advisor’s signature**

Advisory Card for Meeting No. 2 with a learner

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| 1. Service data |  |  |
| Counsellor’s name and surname |  |  |
| Participant’s name and surname |  |  |
| Date and time |  |  |
| Form |  |  |

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| 1. Assessing learner’s situation |
| * Feedback regarding questionnaires |
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| * Health, social, and economic conditions |
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| * Learner’s strengths |
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| * Competencies, areas of interest, and professional aptitudes |
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| 1. Discussing learner’s educational opportunities |
| * Areas for improvement |
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| * Learner’s career objective |
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| * Expectations from the counselling service |
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| * Educational paths proposed to the learner |
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| * Employment opportunities |
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| * Actions necessary to achieve the results |
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| * Recommendations for Further Action |
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