Advisory Card for Meeting No. 1 with a learner

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| 1. Service data
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| Counsellor’s name and surname |  |  |
| Participant’s name and surname |  |  |
| Date and time |  |  |
| Form |  |  |

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| 1. Task for meeting No. 1
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| * During the first meeting, the learner completes four questionnaires with the advisor’s help.
	+ Questionnaire of the learner's current life situation
	+ Questionnaire of the learner's educational background
	+ Questionnaire of the learner's educational needs and expectations
	+ Questionnaire of the professional past
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**Learner’s signature Advisor’s signature**

Advisory Card for Meeting No. 2 with a learner

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| 1. Service data
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| Counsellor’s name and surname |  |  |
| Participant’s name and surname |  |  |
| Date and time |  |  |
| Form |  |  |

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| 1. Assessing learner’s situation
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| * Feedback regarding questionnaires
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| * Health, social, and economic conditions
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| * Learner’s strengths
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| * Competencies, areas of interest, and professional aptitudes
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| 1. Discussing learner’s educational opportunities
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| * Areas for improvement
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| * Learner’s career objective
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| * Expectations from the counselling service
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| * Educational paths proposed to the learner
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| * Employment opportunities
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| * Actions necessary to achieve the results
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| * Recommendations for Further Action
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**Learner’s signature Advisor’s signature**